



ArcSource Group, Inc. is a certified SBA 8(a), Economically Disadvantaged Woman-Owned Small Business (EDWOSB) that delivers technology and management related services to Federal and commercial clients. Since 2008, ArcSource has successfully served Federal clients by combining business management experience and technical skills with innovative, effective solutions. ArcSource is seeking a **Configuration Manager** with extensive knowledge and experience managing a configuration process.

Key Responsibilities/Requirements:

- Excellent oral and written communication skills; able to effectively persuade, influence, and negotiate, as appropriate
- Motivated self-starter who is also a team player with great cross-group collaboration skills
- Independently plans, meets objectives, and resolves problems while escalating issues to leadership as appropriate.
- Detail oriented, yet able to look at a wide array of issues and develop solutions
- Understanding of all phases of the software development life cycle.
- Experience with managing a configuration management processes, including formal configuration baseline control, developmental configuration documentation, and functional and physical configuration audits.
- In-depth understanding of the configuration change control process, the role of the Change Control Board, and change control documentation.
- Experience with developing and administering configuration management plans including the implementation of hardware and software version control processes.
- Experience performing the technical and administrative activities necessary to manage configuration management tools that store, track, and manage configuration items.
- Effectively collaborate with peers to create and maintain configuration baselines (development, test, production, etc.).

Education and/or Experience REQUIRED:

- Bachelor's degree
- 5+ years Configuration Management experience
- Previous experience working virtually with a team

Employee Benefits:

8825 Stanford Blvd., Suite 170 | Columbia, Maryland 21045 | 410-750-2973 | www.ArcSourceGroup.com



- 401k
- Medical, Dental, & Vision Benefits
- Training
- Long Term & Short Term Disability
- Life Insurance
- 3 weeks PTO + Holidays
- Salary dependent on skills and experience

Working Conditions/Physical Demands:

- Work is performed virtual/remote.

The specific statements shown in each section of this description are not intended to be all-inclusive. They represent typical elements considered necessary to successfully perform the job. Applicants selected will be subject to a government security investigation and must meet eligibility requirements for access to classified information and be able to obtain a government-granted security clearance. Individuals may also be subject to a background investigation including, but not limited to criminal history, employment and education verification, and drug testing.

ArcSource Group is an Equal Opportunity Employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, marital status, disability, veteran status, sexual orientation, or genetic information.